



YOUR SCRIBING NEEDS, DELIVERED

WE'RE CAPITAL RECRUIT

We're an established recruitment agency based in Canberra, founded in 2014 by two experienced recruitment consultants, Sarah Rajic and Glen Heward.

We use our wealth of experience in the local recruitment environment to deliver our clients and candidates with the best possible recruitment service and outcomes.

We offer a unique scribing service to the public sector with scribes available to both the ACT Government and Federal Government.

OUR EXPERIENCE

You can trust that we're well-versed in delivering scribing services; in fact, Glen has managed a pool of 60 scribes in all States and major cities with a Federal Government presence. Since 2005, Glen has built a scribing service and grown it to be one of the largest providers of scribes to both the local and national government networks.

Our experience covers everything from single recruitment projects and graduate recruitment through to large-scale bulk recruitment rounds. No matter how large or small your recruitment need, Glen and the team are able to deliver.

OUR UNIQUE UNDERSTANDING

Over the years, we've developed a deep understanding of the unique requirements of scribing services to the public sector.

Our keen government insight allows us to deliver recruitment and scribing services not only when you need them, but also how you need them delivered.

Simply put, we know which boxes to tick, common risks to mitigate, and tactics to employ to ensure a successful recruitment outcome. With over 15 years' experience specialising in delivering scribing services, you can trust your recruitment project is in good hands.

OUR SCRIBES ARE

- ✔ **Security cleared up to NV-1**
- ✔ **Experienced in APS & ACT Gov**
- ✔ **Strong communicators**
- ✔ **Service-orientated**
- ✔ **Available in all Australian state capitals**



OUR SCRIBES

When you choose to work with Capital Recruit, you choose to work with a provider of scribe services that you can trust to deliver at an exceptional standard.

We've hand-selected a talent pool of scribes who are highly professional, flexible, accurate and experienced. Every Capital Recruit scribe goes through our in-depth vetting process to demonstrate their experience, their approach and their values.

Taking a service-oriented approach, our team are driven to achieve the same outcomes that you're after. Our scribes are also highly emotionally intelligent, so they're able to gauge the exact wants and needs of a panel and deliver accordingly.

Not only is each of our scribes a pleasure to deal with, but they each hold strong expertise in the APS recruitment process, making them a valuable resource for your recruitment project.

NEXT STEPS

Interested in finding out more? To discuss your scribing needs, please contact Glen Heward.

Glen Heward

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